

Category: **BACC Teaching/Program Mgr. of Environment/Agriculture Science**

Date Posted: **2/11/2026**

Location: **Branch Area Careers Center**

Date of Availability: **08/11/2025**

- [Program Manager of Agriculture, Food, and Natural Resources \(2\).docx](#)

The Branch Area Careers Center (BACC) is located in Coldwater, Michigan, and provides career and technical education opportunities to over 500 students per year. The BACC works closely with community and business partners to provide career and college readiness opportunities for secondary students and to provide a workforce for continued economic growth in Branch County.

Requirements: Qualification requirements which the Program Manager must possess:

1. Education and/or certification:
 1. Valid Michigan Teaching Certificate with CTE certification for Environmental and Agricultural Science or must meet qualifications for Annual Career Authorization.
2. Experience:
 1. 3 years of ag science teaching experience preferred.
 2. 4000 hours of recent and relevant work experience if ACA (Annual Career Authorization) is required.
 3. Experience with the FFA activities, conventions, and competitions.

Duties:

1. Enforce safety rules and regulations.
2. Keep the class/office area clean, orderly, and supplied.
3. Create daily lessons plans that follow BACC curriculum and state approved instruction design.
4. Work cooperatively with other members of the AFNR Department to revise the budget and inventory list each school year.
5. Utilize community resources to plan field trips and coordinate guest speakers.
6. Oversee SAE projects for all students.
7. Work cooperatively to maintain an active BACC FFA Chapter.

8. Follow the guidelines for OJT and work experience students. Assist coordinator with job placement of students.
9. Maintain a recruitment/publicity program.
10. Coordinate with the Farm Manager in planning and operation of the land lab.
11. Attend quarterly AFNR meetings with administration.
12. Test all students for competencies on an annual basis.
13. Maintain an active Advisory Committee.
14. Maintain program equipment and manage the greenhouses and arboretum areas.
15. Assist with the implementation of students' individualized education and health care plans.
16. Supplemental 30-days to include:
 1. Regional Update – January (Friday)
 2. Green & White Hog Show – January (Saturday)
 3. Farmer's Day – February
 4. Horse Evaluation Contest – April (Saturday)
 5. Fair Weigh-in – March/April (Saturday)
 6. Agri-science Research Project setup and completion – June
 7. Summer Ag. Teachers PDI – June or July
 8. Dairy Judging/Showmanship – July
 9. Livestock Evaluation – July
 10. Officer Training Camp – June or July
 11. SLCCO/SLCRO – July
 12. Student SAE monitoring – June, July, August
 13. Student Livestock Showmanship Clinics – June, July, August
 14. Branch County Fair – August (9 days) – includes 2 weekends
 15. National CDE Team Preparation – June, July, August
17. Other duties as assigned.

Branch ISD uses the [applicant tracking](#) system from Frontline Education to manage employment applications online.